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EXTRAORDINARY GENERAL MEETING

AND

ANNUAL GENERAL MEETING

held by Zoom on Tuesday 1st December 2020 at 6pm

Welcome: The Chair, Bill Pagan, welcomed Trust members and guests to the EGM and the fifth Annual General Meeting of the Trust.

EXTRAORDINARY GENERAL MEETING

Special Resolution: That the present Articles of Association of the Company be replaced by the Articles attached to this Notice.

Explanation:

The Chair explained the purpose of the EGM was to consider changes to the Articles of Association which have been circulated with the Notices of the meeting.

The change reflects the fact that the Company has already begun to work alongside partner organisations from across this wider area, and plans activities, events and community benefit throughout it. Possibilities being explored will provide opportunities for pupils of all the primary schools in the catchment area of Bell Baxter to participate and benefit.

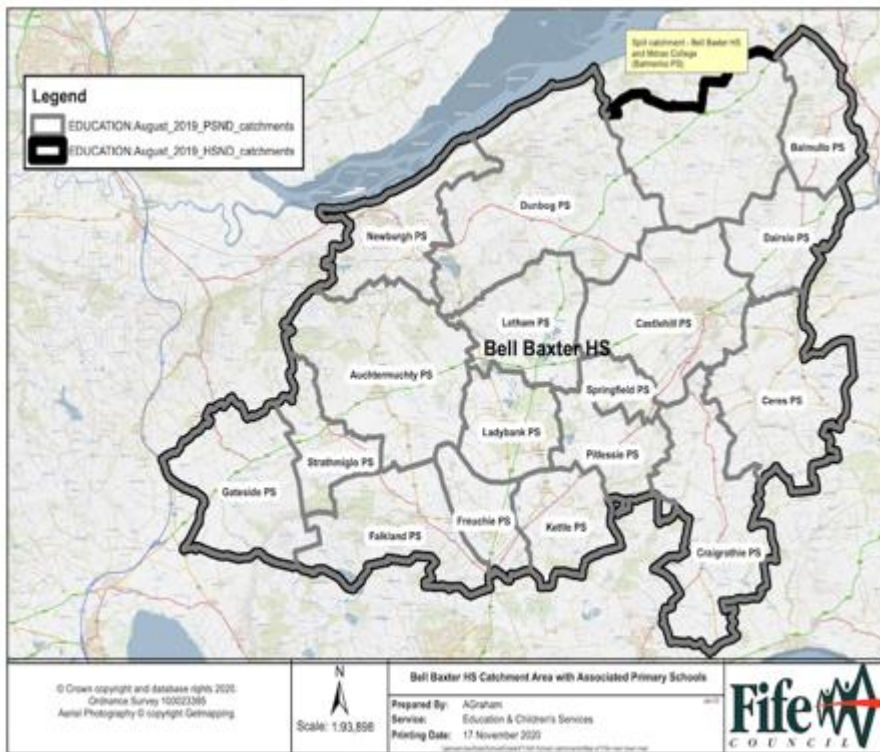
Bill explained that it could be seen as discriminatory if other local schools could not have access to activities.

Present Article 4

The company has been formed to benefit the community of Cupar, comprising the area of the Royal Burgh of Cupar and District as defined by the boundaries of the Community Council for the area and will benefit the area covered by the postcode districts of KY15 4 and KY15 5 ("the Community")

Proposed new Article 4

The company's purpose is to benefit the community of Cupar & District, namely the postcode districts of KY14 and KY15 and the entire catchment area of Bell Baxter High School and its feeder primary schools ("the Community")



The changes to the Articles of Association were proposed by Des Montgomery, Seconded by Rick Bond, and unanimously approved. CDT's extended area of operations is known as "Cupar & District".

ANNUAL GENERAL MEETING

1. **Apologies** were received from David Kirk, Alasdair Hutton, Fiona Stenke, Moira Henderson, Mike Innes, Mike Scott, Ian Copland, Gina Logan, Norma Graham, Harry Mellotte, Michael Hughes, Stephen Morrison, Chris Andrews, Margaret Cruickshank, Ali Murray, Christopher Trotter, Stephen Morrison, Glen Foulkes.
2. **Minutes of the previous Annual General Meeting held on 5th December 2019.**
 - a. **Approval:** Bill Pagan proposed the previous minutes be accepted as a true record and this was seconded by Jim Hair. Approved unanimously.
 - b. **Matters arising:** there were no matters arising.
3. **Unaudited Financial Statements for the year to 31st March 2020 and Directors' Report for that year**
 - a. **Treasurer's Report:** Jim Hair gave an overview of the previously circulated accounts for the year ended 31st March 2020.
 Projects are run on a break-even basis, in 2019/20 a small surplus was generated. The Trust does have a small expenditure each year related to administration.
 Bill thanked Jim and the staff at James Hair for the valuable support received, and for as generous donation.

- b. **Director's Report:** The Chair described the activities undertaken during the t year of report in collaboration with various partners, including grant funding received, the completion of the Signage Project run by the Interpretive Plan Working Group, the successful Families Day, the progress made in gaining planning permission for the derelict area behind Crossgate, Bonnygate. The Digital Improvement District and the establishment of CuparNow has been of great benefit to the local area and to CDT, which is now a member of CuparNow.

Des Montgomery proposed that the Accounts and Report be accepted, seconded by Rick Bond, and approved unanimously.

4. To re-appoint James Hair & Co as Accountant for Cupar Development Trust

The proposal to re-appoint James Hair & Co as Accounts for the trust was accepted by all.
Proposed: Bill Pagan, seconded: Nicky Bond

5. Election of Directors

Des Montgomery's retiral from the board was intimated, Bill extended his thanks to Des for his valuable work and support, particularly on the work carried out on the gap site and all planning permission matters. Bill also thanked Des for the support he had received personally.

James Hair and Bill Pagan, retiring by rotation and willing to continue as directors of the trust, stood for re-election. Rick Bond proposed that both James and Bill be re-elected, this was seconded by Maurice Shepherd, and approved unanimously.

Steven Stewart was nominated as a new member director. Isla Lumsden commented on her long association with Steven and recommended that would be a valuable addition to the board.

Proposed by Isla Lumsden, seconded by Bill Pagan, and approved unanimously.

6. Ambition Statement, and review of current year to date – "CHAIR'S REPORT" (attached)

The Chair gave his report (attached) reflecting on the past year's activities, the collaborative partnerships the trust has engaged with and the challenges for the future. Bill concluded with the CDT's ambition statement and vision for the future – "a creative Community with a Cause".

The meeting concluded with a toast to Cupar & District from the Chair, and the screening of the video of the tribute to local businesses, a "Christmas Alphabet", written and performed by Cupar Amateur Musical Society, filmed by CuparNow.

